

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE

Monday, August 17, 2015

5:00 P.M.

Central Office Board Room

A-G-E-N-D-A

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Minimum Foundation Program (MFP) lawsuit - **(Information)** - Superintendent Philip Martin
3. Matter bearing upon BP lawsuit settlement proceeds - **(Proposed Recommendation)** - Superintendent Philip Martin

The Committee recommends that the Board assign the proceeds of the BP settlement to the Building Fund for future construction projects.

4. Matter bearing upon 403(b) and 457 Plan Administration - **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board accept the proposal from TSA Consulting Group, Inc., for Third Party Administration services for the 403(b) and 457 Terrebonne Parish School Board Supplemental Retirement Plans, effective September 1, 2015, with all fees to be borne by the Investment Providers approved under the plans.

5. Matter bearing upon Workers' Compensation Claim Statistics for Fiscal Year 2014/2015 - **(Information)** - Jack Moore, Risk Manager
6. Matter bearing upon Group Health Plan Statistics - **(Information)** - Len Fontaine, Benefits Consultant
7. Matter bearing upon Group Life renewal - **(Proposed Recommendation)** - Jack Moore, Risk Manager

Recommendation to be placed at Committee Members' desks Monday, August 17, 2015.

8. Matter bearing upon Mineral, Oil, and Gas Lease Nomination of Section 16 Lands - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

The Committee recommends that the Board accept the Mineral, Oil, and Gas Lease Nomination by Acadian Land, LLC, 101 W. Farrel Road - Building 1, Lafayette, LA 70508, adopt the (attached) Resolution authorizing the State Mineral Board to advertise the following Sections for bid, pending Board Attorney review and approval, and further authorize the Board President to sign all necessary documents pertaining thereto.

Section 16, Township 19 South, Range 14 East

Section 16, Township 20 South, Range 12 East

Section 16, Township 20 South, Range 13 East

Section 16, Township 20 South, Range 14 East

Section 16, Township 21 South, Range 12 East

Section 16, Township 21 South, Range 13 East

Section 16, Township 21 South, Range 14 East

Section 16, Township 22 South, Range 15 East

9. Matter bearing upon Section 16 Lands Hunting and Trapping Leases - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

The Committee recommends that the Board accept the highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period, ending May 31, 2020, and further, authorize the Board President to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 20 South, Range 12 East

Raleigh Robichaux

\$675.00

101 Krumbhaar Circle

Houma, LA 70360

Section 16, Township 20 South, Range 19 East

George Grogdon

\$300.00

968 West Lake Drive

Port Allen, LA 70767

10. Matter bearing upon Textbook Inventory Management System - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

The Committee recommends that the Board accept the proposal for a Textbook Inventory Management System from Hayes Software Systems, 12007 Research Blvd, Suite 103, Austin, TX, 78759 in the amount of \$54,585.00, monies to be derived from previously budgeted funds in the General Operating Fund.

11. Matter bearing upon Fiscal Year 2014/2015 Louisiana Compliance Questionnaire - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board adopt the following resolution in reference to the attached Louisiana Compliance Questionnaire for the 2014/2015 Fiscal Year:

RESOLUTION

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2015, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, that Roosevelt Thomas, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

12. Matter bearing upon Sales Tax collections update - **(Information)** - Rebecca Breaux, Chief Financial Officer
13. Adjournment

COMMITTEE MEMBERS

Debi Benoit, Chairwoman
Roosevelt Thomas, Vice-Chairman
Donald Duplantis

Rebecca Breaux
Chief Financial Officer

RB/mh

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel
Dr. Lottie Beebe, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Merlin Lirette, AIA, CEFP, The Merlin Group, LTD
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV; Radio
Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service
Association
Insurance Agents of Record